

3. Classification Action

PN.10147

a. Reference of Series and Date of Standards Used to Classify This Position

GS-819 Series

b. Title

Environmental Engineer

c. Service

GS

d. Series

0819

e. Grade

13

f. CL

001/100

4. Supervisor's Recommendation

ENVIRONMENTAL ENGINEER

5. Organizational Title of Position (if any) Technical Authority
EPCRA Enforcement & Compliance

6. Name of Employee

(b) (6)

7. Organization (give complete organizational breakdown)

U. S. ENVIRONMENTAL PROTECTION AGENCY

REGION IV

AIR, PESTICIDES & TOXICS MGMT DIVISION

Chemical Safety & Enforcement Branch

Chemical Mgmt & Emergency Planning Section

ATLANTA, GA

h. EPAYS Organization Code
TECD0000

8. Managerial Designation

First or second level supervisor of 3 or more employees engaged in substantive professional, technical or administrative work. Duties include assigning, directing and reviewing work evaluating performance pending personnel actions, training and developing employees; etc.

An individual (as defined by Title VII of the Civil Service Reform Act) who is authorized to hire, direct, assign, promote, reward, transfer, lay off, suspend, discipline, or remove one or more employees, or effectively recommend such action. The exercise of this responsibility is not routine or clerical in nature, but requires the consistent exercise of independent judgment.

A manager who directs the work of an organization; is accountable for the success of line or staff programs; monitors, evaluates, and adjusts program activities; and performs the full range of duties outlined in the General Schedule Supervisory Guide. May also include deputies who fully share responsibility for managing the organization or who serve as an alter ego to the manager.

A management official (as defined by Title VII of the Civil Service Reform Act) who formulates, determines or influences an organization's policies. This means creating, establishing, or prescribing general principles, plans, or courses of action for an organization; or bringing about a course of action for the organization. Management officials must actively participate in shaping the organization's policies not just interpret laws and regulations give resource information or recommendations or serve as experts or highly trained professionals who implement or interpret the organization's policies and plans.

☒ None of the above applies. This is a non-managerial position.

9. I certify that this is an accurate statement of the major duties and responsibilities of this position and its organizational relationships and that the position is necessary to carry out Governmental functions for which I am responsible. The certification is made with the knowledge that this information is to be used for statutory purposes relating to appointment and payment of public funds, and that false or misleading statements may constitute violations of such statutes or their implementing regulations.

a. Typed Name and Title of Immediate Supervisor

(b) (6)

b. Typed Name and Title of Second-Level Supervisor

Signature

f. Date

10. Official Classification Certification

This position has promotion potential

If position develops as planned and employee progresses satisfactorily, this position has known promotion potential to grade:

b. Fair Labor Standards Act ☒ Nonexempt ☒ Exempt

Signature of Classification Official

Date

d. Bargaining Unit Code 7777 0012

e. Functional Code

28

11. Remarks:

TECHNICAL ~~EXPERT~~ ^{AUTHORITY}

INTRODUCTION

The incumbent serves as a technical authority in the field of EPCRA compliance/enforcement. The position is located in the Air and EPCRA Enforcement Branch.

DUTIES

- Serves as a Regionally recognized technical authority in the field of EPCRA compliance and enforcement. Responsible for administering and resolving complex program and project issues which require an unusual understanding of EPCRA compliance and enforcement. Problems are highly complex and solutions must address socio-economic concerns. The work requires careful planning to define the boundaries of the program based on existing statutory authority and technological advances. The incumbent may provide technical oversight of other staff members involved in various aspects of the activity.
- Confers with key officials within EPA to determine program requirements and to develop solutions to complex project issues acceptable to all parties and interests involved.
- Reviews, analyzes, coordinates proposed, new, or revised regulations and guidance documents. Provides technical assistance to on controversial, precedent-setting situations. The incumbent is expected to evaluate divergent professional opinions affecting significant environmental policy issues and define feasible options, including the consequences of their adoption.
- Conducts specific studies on complex scientific or engineering policy problems for higher level decisionmakers such as the Division Director, Deputy Division Director, Deputy Regional Administrator, or Regional Administrator. Such studies may involve working with Branches, Division, and other offices on the identification and evaluation of legislative initiatives.

KNOWLEDGE REQUIRED BY THE POSITION

Level 1-8, 1550 points

- Mastery of advanced engineering principles and practices relating to EPCRA compliance and enforcement which enables the employee to provide expert knowledge and information to policymakers, other agency representatives, and industry representatives.
- Knowledge of EPCRA compliance and enforcement to serve as an expert witness in judicial proceedings on the technical and economic feasibility of EPA regulations.
- Working knowledge of methods and techniques used to develop standards and regulations and of the acceptability of standards and regulations when challenged in court. Skill in evaluating the limits of present and emerging technologies to determine the long-term research and development needs of EPA.
- Knowledge of EPA responsibilities under the following legislative Acts: i.e., Clean Water Act, Clean Air Act, Resource Conservation and Recovery Act.

- Skill in communicating with elected and appointed Federal, State, and local officials and Congressional staff members regarding the agency mission, positions on specific issues, and other matters pertaining to agency policies.

SUPERVISORY CONTROLS Level 2-4, 450 points

The supervisor sets the overall objectives and resources available. The incumbent and the supervisor, in consultation, develop the projects, deadlines, and other parameters of the work. The employee is responsible for planning, developing, coordinating, and evaluating program, projects, activities, or other work independently, for determining methods and approaches, for resolving conflicts that arise, and for keeping the supervisor informed of controversial matters. Completed work is normally accepted as technically authoritative and is reviewed for such matters as fulfillment of objectives, compatibility with other work, and effect on overall operations.

GUIDELINES Level 3-4, 450 points

Technical, regulatory, and policy guidelines are often broad and nonspecific. The employee is required to use resourcefulness and perception, based on experienced judgment, to adapt or interpret general guidelines; to deviate from or extend traditional practices, methods, and techniques, or to resolve situations where precedents are not available or not applicable.

COMPLEXITY Level 4-5, 325 points

Assignments include a broad range of duties, involving substantial depth and breadth, numerous interrelationships, many complex features or variable, and often new theories or methodologies. They typically involve distilling national goals and priorities into regional applications by interpreting and adapting agency-level directives. The incumbent must be versatile and innovation in adapting, modifying, or making compromises with standard guides and methods to originate new techniques or criteria.

SCOPE AND EFFECT Level 5-5, 325 points

The purpose of the work is to provide authoritative information, analysis, and recommendations that identify and interpret alternatives and options to complex questions of policy or practice. The work makes a significant contribution to the planning and evaluation of policies or projects that are of regional or national interest, scope, and impact through the application of new technology and/or the synthesis of a range of approaches to technical or policy issues. The work thus affects policy or other decisions, the work of other technical authorities, or major aspects of EPA programs.

PERSONAL CONTACTS Level 6-3, 60 points

Personal contacts include a wide range of professional and administrative personnel throughout EPA, at other Federal agencies, in state and local governments, private industry, academia, environmental advocacy groups, and in some cases the media and elected officials.

PURPOSE OF CONTACTS

Level 7-3, 120 points

Contacts are for the purposes of collecting and exchanging technical information, providing consultation on problems, defending proposed approaches, negotiating settlement of differences, and resolving problems or controversies.

PHYSICAL DEMANDS Level 8-1, 5 points

The work is primarily sedentary in nature.

WORK ENVIRONMENT Level 9-1, 5 points

The work is generally performed in an office environment with some travel to attend meetings, symposia, or conferences, or to visit sites in the field.

Total Points = 3290 = GS-13